

# Minutes for Mills Haven School Council

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A meeting of the Mills Haven Elementary School Council was held on May 21<sup>st</sup>, 2024. The meeting was presided over by Chair Kendra Roemer, and Steven Kotschorek took the minutes.

## **Attendees**

Kendra R	Courtney P	Steven K
Krista B	Nichol B	Katrina W
Jon E	Janice S	Paul M
Stefanie M	Barb C	Kari S
Stacey J	Aida D	Monica D
Danielle R	Sabrina K	Cathy A

## **Call to Order**

The MHSC meeting commenced at 6:08 p.m.

## **Council Introductions**

## **Adoption of Agenda**

## **Adoption of February 2024 Minutes**

## **Review of Agenda**

1. Trustee Report (Cathy)
  - ASCA Award
  - ASBA EDWIN PARR Teacher Award: 2024
  - Three Year Capital Plan
  - Spring Budget
  - Student Transportation Fees: 2024-25
  - Operating Reserves
  - Thank You to Council Volunteers
2. School Council Operating Procedure Amendments
  - Merge Community Engagement Coordinator position and Event Coordinator into one position
  - Creation of German Culture Coordinator position to executive

3. Election of Executive Positions (Kendra)
  - Chair - Kendra
  - Vice-Chair - Krista
  - Secretary - Steven
  - Communication Liaison - Courtney
  - Community Engagement and Event Coordinator – Nichol
  - German Culture Coordinator – Katrina & Sabrina (Co-Coordinators)
  
4. School Report (Jon & Janice)
  - Sports Day
  - Pancake breakfast – Volunteers needed
  - Indigenous Outdoor Learning Space
  - Budget
  - Class Lists
  
5. Carnival Update - Katrina
  
6. School Dance Debrief – Courtney
  
7. School Council Year End Report Input – Kendra
  - Due June 30, 2024
  
8. Kindergarten Information Night
  - Welcome Token
  - QR Code for volunteer database
  - Slide for Presentation
  
9. Meetings for the Next Year
  - September 17, 2024
  - October 22, 2024
  - November 19, 2024
  - January 21, 2025
  - February 18, 2025
  - May 20, 2025


**Motion to adjourn meeting**

- Meeting adjourned at 7:30 p.m.

# School Council Administration Report

## Jon Elzinga and Janice Sundar

### May 21, 2024



#### **Sports Day**

On May 31 we have our K-3 Sports Day and 4-6 Track and Field Day. We are so excited to be able to offer this event once again but we need your help. If you are able to volunteer for part or all of the day please email Mrs. Holm ([maxine.holm@eips.ca](mailto:maxine.holm@eips.ca)) or Mrs. Rodway ([karen.rodway@eips.ca](mailto:karen.rodway@eips.ca)).

#### **Pancake Breakfast**

Once again we will have our all-school pancake breakfast on the first Friday in June. If you are able to help on the morning of June 7 with serving pancakes to our student body, please contact Mrs. Marshman ([denise.marshman@eips.ca](mailto:denise.marshman@eips.ca)).

#### **First Nations Metis and Inuit**

We have received a grant to have an Indigenous Outdoor Learning Space installed over the summer. This installation will tie in well with the land literacy work that our staff have been studying for the last two years, learning about the land that our school resides on. The final location for the outdoor learning space is still being finalized, however we anticipate it to be somewhere around the Apollo playground.

#### **Planning for Next Year**

The budget for next year for Mills Haven has been submitted for review. The total budget is \$3,270,848 and 95.44% of that budget goes toward staffing. The timetable has allowed us to put together the following class configurations:

- Kindergarten - 3 classes
- Grade 1 - 3 classes
- Grade 2 - 3 classes
- Grade 3 - 2 classes
- Grade 4 - 2 classes
- Grade 5 - 2 classes
- Grade 6 - 2 classes
- SEAS
- GLAC classes will follow a pull-out model

#### **Class Lists**

Thank you to all parents who submitted their friend requests on the class list survey. Our staff are now working tirelessly to balance out the class lists based on academic and behavioral needs, friends, and class sizes.

# Trustee Report – Mills Haven School Council Meeting

## Cathy Allen

### May 21, 2024



#### **ASCA AWARD**

Alberta School Councils' Association (ASCA) awarded Elk Island Public Schools with its Division School Council Engagement Award. We are honoured to receive this award as it is an example of the partnership we have between the Division and the families at the schools across EIPS. Without their support, we wouldn't be the school division we are today.

#### **ASBA EDWIN PARR TEACHER AWARD: 2024**

The Board approved EIPS' nomination for this year's Edwin Parr Teacher Award nominee, Alexis Kotronis. Annually, the Alberta School Boards Association (ASBA) Zone 2/3 hosts the award to honour and recognize first-year teachers and their pedagogical excellence. Kotronis, a first-year teacher at Davidson Creek Elementary, was selected for her outstanding commitment to education, proactive approach and innate ability to create inclusive learning environments for students.

#### **THREE-YEAR CAPITAL PLAN: 2025-28**

The Board approved EIPS' [2025-28 Three-Year Capital Plan](#). Annually, the Board reviews and updates the plan to prioritize its key capital projects. The Division's top five capital priorities are:

- Priority 1:* A replacement school for Rudolph Hennig Junior High and Fort Saskatchewan High (grades 7-12).
- Priority 2:* A replacement school for James Mowat Elementary (grades K-6).
- Priority 3:* A new school for the Cambrian Crossing neighbourhood (grades K-9).
- Priority 4:* A modernization and expansion of Vegreville Composite High to accommodate K-12 programming.
- Priority 5:* A modernization of Win Ferguson Elementary (grades K-6)

Now approved, the Division will submit the *Three-Year Capital Plan* to the province for funding consideration. Every year, each school board creates a list of building projects that are important to their communities for the next 3 years. The Alberta government uses information from the individual school board plans to create a provincial capital plan. The provincial capital plans consider many factors, including:

- a school's impact on health and safety of students
- the condition of the buildings
- enrolment trends
- each school board's 3-year capital plan

The provincial capital plan helps government decide which projects will be approved when funding is available for school projects. If a project is approved, the local school board, Alberta Education and Alberta Infrastructure work together on the details of the project to help ensure it meets students' needs.

## 2024-25 SPRING BUDGET HIGHLIGHTS

- Funding rates remain unchanged. This is a status quo budget.
- Enrolment growth is funded. This means overall revenue will increase slightly from the year before. Revenue is calculated on a three-year weighted moving average – 2022-23 (20%) Actual, 2023-24(30%) Estimate, 2024-25(50%) Projection. The projected enrollment for 2024-25 is up by 53 students.
- Student transportation funding remains the same. There was a funding increase in 2023-24.
- The Classroom Complexity Grant remains the same. EIPS is seeing increased demands placed on the classrooms due to the growing number of students with increased diverse needs.
- There is no funding to cover inflationary increases – CPP, EI, Employee benefits, utilities and insurance. The division will allocate reserve funds to offset these increased costs.
- The Mental Health Grant is discontinued. These funds supported the Reset Rooms in junior high schools.
- EIPS will ensure it uses all available resources to meet the priorities, goals and outcomes listed in its Four-Year Education Plan and that all students have the necessary skills to transition to the next grade or the world of work

## STUDENT TRANSPORTATION FEES: 2024-25

The Board approved the Student Transportation fee schedule for the 2024-25 school year. Student Transportation offers an enhanced transportation fee structure. As such, all riders pay a fee for transportation services. It's an equitable structure for riders and allows EIPS to maintain its current level of service. Thanks to a new provincial funding model for student transportation—introduced in 2023-24—which expands the rider eligibility distance and money to cover higher fuel and inflationary costs, some fees will decrease in 2024-25. The Division will also apply a 40% rebate to current Student Transportation riders. Additionally, Student Transportation will continue to offer a payment-plan option—available to families with fees of \$300 and more—paid over seven months. The approved 2024-25 student fee schedule is available online at [Student Transportation Fees 2024-25](#).

## DID YOU KNOW?

Alberta Reserves are accumulated surplus funds that may be designated to a school, department or priority. The Board of Trustees approves the transfer of funds to and from reserves and has a yearly plan on how those reserves are used—to the benefit of students. EIPS identifies high-demand areas and uses its operating reserves for initiatives like student learning, new curriculum work, consultant support, mental health initiatives, technology upgrades, public-health best practices and other one-time projects. Operating reserves are also used to furnish and equip new schools and classrooms. With its capital reserves, EIPS replaces ageing equipment, purchases technology, modernizes and expands student learning spaces, and funds emergent capital needs.

Learn more:

- [Board Policy 2: Role of Board](#)
- [Administrative Procedure 501: Financial Management](#)

**THANK YOU TO THE SCHOOL COUNCIL VOLUNTEERS**

Thank you to the parents and guardians for taking the time to attend the School Council meetings this school year and for everything you do at the school. I know that you have a never-ending number of responsibilities to look after, so your time is precious and so incredibly appreciated. Thank you for all your hard work and thank you for being involved in your child's education. Have a wonderful summer and I look forward to seeing you in September 2024.

Please contact me with questions or concerns.

Respectfully submitted,  
Cathy Allen

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