

## Minutes for Mills Haven School Council

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A meeting of the Mills Haven Elementary School Council was held on March 15<sup>th</sup>, 2022. The meeting was presided over by Chair Caleb Vetter, and Kendra Roemer took the minutes.

### **Attendees**

Caleb V	Cathy A	Janice S
Erin F	Stacey J	Kendra R
Aida D	Erika S	

### **Call to Order**

Motioned to begin meeting by Erin F and seconded by Stacy J.

- The meeting commenced at 6:06 pm

### **Approval of Old Minutes**

The March 15th, 2022- motion to accept by Erin F and seconded by Aida D.

### **Adoption of Agenda**

Motion to accept by Erin F, and seconded by Aida D.

### **Reports**

[Chair's Report](#) (Caleb)

[Trustee Report](#) (Cathy)

[School Report](#) (Janice)

### **Review of Agenda**

#### **Chair Report**

- Mr. Vetter introduced themselves

#### **Trustee Report**

- Ms. Allen introduced themselves
  - 2022 ASCA school council conference and AGM: registration sponsorship
  - Policy amendments
  - Board policy revisions
  - Borrowing resolution: 2021-22
  - Four-year education plan - presentation and request for feedback from school council members

- Upcoming Dates

### **School Report**

- Mr. Elzinga introduced themselves
  - Calendar Review
  - Staffing Update
  - Floor Hockey Intramurals
  - School Fees
  - Surveys
  - Musical Theater Assembly

### **New Items**

- Student parent activities
- Grade 6 Fair well tasks
- Grade 6 German student's off-site lunch
- Creation of MHSC emails
- Providing shared drive access to MHSC members

### **Announcements**

The next MHSC & MHSSES Meeting will be on April 19<sup>th</sup>, 2022, at 6:00 pm

### **Adjournment**

- Motion to adjourn meeting by Caleb V, and seconded by Stacy J
- Meeting adjourned at 7:16 pm

Mills Haven School Council  
Caleb Vetter  
MHSC Chair  
March 15, 2022

### Chair's Report

In the month of February, I have begun to dream about what a return to event hosting and planning could look like for MHSC. I welcome any and all organizations that could be done by MHSC members who have dreams in this direction. It is our intention to support the learning at Mills Haven in ways that support staff, teachers, administration, and students.

Sincerely,  
Caleb Vetter  
MHSC Chair - millshavenchair@gmail.com

## **Trustee Report – Mills Haven School Council Meeting March 15, 2022**

### **2022 ASCA SCHOOL COUNCIL CONFERENCE AND AGM: REGISTRATION SPONSORSHIP**

The Board approved sponsoring the registration fee for school council members to take part in the 2022 Alberta School Councils' Association (ASCA) School Council Conference and Annual General Meeting. The conference takes place April 22-24, 2022. The Board will fund the cost of one registration fee per EIPS school—up to a maximum of \$5,000.

### **POLICY AMENDMENTS**

The Board approved the following policy amendments:

- Board Policy 3: Role of the Trustee
- Board Policy 7: Board Operations
- Board Policy 13: Appeals and Hearings Regarding Student Matters
- Board Policy 23: School Fees

### **BOARD POLICY REVISIONS**

The Board directed EIPS administration to revise all Board policies and administrative procedures to include gender-inclusive pronouns. The rationale: To support and strengthen the Division's commitment of ensuring its learning and working environments are welcoming, caring, respectful, safe and inclusive.

### **BORROWING RESOLUTION: 2021-22**

The Board approved the Division's borrowing resolution to meet expenditures during the 2021-22 school year. Annually, the Division submits a borrowing resolution to the Bank of Montreal to support the credit-facility agreements in place.

### **FOUR-YEAR EDUCATION PLAN - Presentation and request for feedback from School Council members**

The plan will be approved in May 2022 and submitted to Alberta Education with the EIPS 2022-2023 budget.

### **Upcoming Dates**

March 15, 2022 – Alberta Education Assurance Survey for Grade 4 caregivers

March 14 – 27, 2022 – EIPS Parent survey for all parents

School Council Administration Report  
Jon Elzinga and Janice Sundar  
March 15<sup>th</sup>, 2022

### **Calendar Review**

1. March 14 - Math-a-thon
2. March 17 - St. Patrick's Day - Green Day
3. March 18 - Report Cards Published
4. March 22&23 - Parent Teacher Interviews via phone
5. March 25 - No School (Day in Lieu for Parent Teacher Interviews)

### **Staffing Update**

1. Nicole Hamilton was one of the seven teachers in the division to be hired to work out of EIPS Central Office to develop resources for the new curriculum. We have hired Christie Harty to teach in 2H for the remainder of the year.

### **Floor Hockey Intramurals**

1. Grade 4-6 Floor Hockey Intramurals will be starting this week. Teams have been created. Games will be played on Monday, Wednesday and Friday. Who will be this year's champion?

### **Learning Disruption Funding**

1. Grades 2 and 3 support for those students who qualified for the additional funding is continuing on for the remainder of the school year. We have not heard back from Alberta Education regarding which students qualify for additional support and how much funding we will receive to provide that additional support.

### **School Fees**

1. You can view the draft fees for the 2022-2023 school year by clicking [here](#). If you are unable to attend the meeting but would like to provide some feedback on the proposed school fees for next year, please email [general.mhv@eips.ca](mailto:general.mhv@eips.ca)

### **Surveys**

1. Alberta Education Assurance Survey has been sent to all grade 4 parents and the grade 4 students have completed the survey as well.
2. The EIPS Assurance Survey will be sent to all parents and will be administered from March 15-27. We encourage all parents to fill out the survey and we look forward to reading your feedback about your experience at Mills Haven.

### **Musical Theater Assembly**

1. We will be hosting the Salisbury Musical Theater team for an all school assembly to watch the performance of the Trail of Goldilocks on April 14 at 12:30 PM.